

Coordinator of Leadership Development

Methodist Health System

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Located In: Omaha, NE

Department: Student Development Services

Contact:

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Description

The Division of Student Affairs at Nebraska Methodist College – The Josie Harper Campus (NMC) invites applications for the professional position of Coordinator of Leadership Development (CLD). The mission of the Division of Student Affairs is to collaborate within and beyond the College community to provide services, programs and experiences that facilitate holistic development, cultivate student success and foster personal and social responsibility within an intentional learning environment. The Coordinator of Leadership Development is integral to this mission. The position reports to the Executive Director for Student Development.

General Responsibilities

- Foster student leadership development through an array of both formal and informal leadership programs and experiences; serves as a resource and advocate for students
- Provide oversight of the leadership budget; coordinate opportunities for student recognition; organize weeks of welcome events and campus activities; oversight of Student Center; assist with website management for student groups
- Serve as the primary advisor to Student Government and provide consultative services to all student organizations on-campus and their advisors
- Serve as co-advisor to the Ambassador program and Pathfinders
- Assists in the planning, implementation and evaluation of new student orientation and Carpe Diem
- Foster efforts to promote an inclusive college community by engaging in skill training and development for faculty and staff.
- Provide leadership and direction for multicultural programming.
- Promote growth of an inclusive environment for students, faculty, and staff through participation in the diversity-related strategic initiatives of the College.
- As a member of the Student Developmental Services team, participate in strategic planning and departmental programming.
- Serve on various Student Affairs and College-wide committees.

Qualifications:

- Masters degree
- Professional work experience in higher education or student affairs preferred.
- Strong commitment to student development.
- Strong commitment to ethnic and cultural diversity.
- Excellent communication and interpersonal skills.
- Ability to work with students, faculty, and staff.
- This is a full-time 40-hour week position that requires working occasional evenings and weekends.

http://careerlink.com/job/view/9954_007248